

# Our Children Today, Our Future Tomorrow



Cranbrook  
Primary School

## Nursery Admissions

The nursery has a total of 78 places, 39 per session (8.45am-11.45am or 12.15pm-3.15pm). Those pupils, who are eligible, attend for a full day. Please check with the office if you are unsure.

Applications should be made directly to the school. To put your child's name on the waiting list for a Nursery place, please collect a form from the school office. When complete, please return to the school office. Children will be admitted, when a place becomes available for five sessions per week on a part-time basis (i.e. mornings or afternoons), or for a 30 hour placement if they are eligible for full-day funding. This is based on family income and an application process applies. Children start attending the term after their 3<sup>rd</sup> birthday, if a place is available.

Admissions for Nursery are considered as follows:

1. **"Looked after children,"** that is children who are in the care of local authorities as defined by section 22 of the Children Act 1989 and who are confirmed by that local authority to be still in public care at the point of admission.
  2. **Exceptional medical** or social reasons, which should be supported by a qualified professional directly involved with the child and will be considered by the London Borough of Redbridge's medical or psychological advisers. Only where it is agreed that admission to the school is essential will an exception to the general policy be made.
  3. **Siblings**, with preference to older children according to their date of birth, preference will only be given to those with siblings who will still be in attendance at the date of admission.
  4. All other applicants, with preference to older children according to their date of birth.
- In each category, if there are more children than places available, priority will be based on the shortest measured walking distance as measured by a Geographic Information System from the child's home to the main entrance to the school. The statutory right to appeal does not apply to admissions to Nursery classes.



Living the Olympic  
and Paralympic Values

Headteacher: Jas Leverton

Cranbrook Primary School, The Drive, Ilford, Essex, IG1 3PS

Telephone: 0208 518 2562 Fax: 0208 554 1575

Admin.cranbrookprimary@redbridge.gov.uk [www.cranbrookprimaryschool.com](http://www.cranbrookprimaryschool.com)



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## School Admissions Reception - Year 6

In each year group (Reception to Year 6) our admission number is 120. This is the agreed and planned number that we can safely and comfortably accommodate in our school. If there are more than 120 applications made to our school, all applications will be considered on an equal basis by the Redbridge Admissions Team based at Lynton House, within the following categories.

1. "Looked after children," that is children who are in the care of local authorities as defined by section 22 of the Children's Act 1989 and who are confirmed by that local authority to be expected to be in public care when due to be admitted to school.
2. Children where it is agreed that it is essential they be admitted to the school on exceptional medical or psychological grounds. (Such requests for a particular school, based on the serious medical or psychological condition of the child, must be supported by a qualified professional directly involved with the child and will be referred to the Authority's medical or psychological adviser for observations before any decision is made).
3. Children with siblings who are already on roll at the school and will still be on roll when the child is admitted.
4. All other applicants, with preference to older children according to their date of birth.

In each category, if there are more children than places available, priority will be based on the shortest measured walking distance as measured by a geographic information system from the child's home to the main entrance of the school using public roads and recognised footpaths. All admissions to the school must be done through the London Borough of Redbridge Children's Services, Awards and Admissions which is located at:

Lynton House  
255 – 259 High Road  
Essex  
IG1 1NN

Telephone: 020 8708 3147 / 3145

Website: <http://www.redbridge.gov.uk>

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